

Wellington Town Council

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Cllr Reg Snell



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LIBRARY COMMITTEE MEETING NOTES FOR THURSDAY 11TH DECEMBER 2025 **HELD IN LESLEYS ROOM AT THE CIVIC OFFICES COMMENCING AT 6.00PM.**

Cllr Holding	Cllr Davis	Cllr Luter	Cllr Gorse

Also in attendance: Caroline Mulvihill – Deputy CEO and Anna Hill – Library team leader

52/25 Welcome and Introductory Comments

Cllr Davis welcomed members to the last Library meeting of 2025.

53/25 Apologies for absence

Apologies were received from Cllr Jobe and accepted by Cllrs Holding, Davis, Luter and Gorse.

54/25 Declaration of interest

None were received

55/25 To approve the notes from the last meeting

Proposed by Cllr Holding, seconded by Cllr Gorse and **RESOLVED UNANIMOUSLY** by Cllrs Holding, Cllr Davis, Cllr Luter, Cllr Gorse that the minutes from 21st October 2025 were a true and accurate record.

56/25 Matters arising from these minutes

Cllr Davis went through the actions that had been completed:

ACTION: Caroline to invite councillors to the Wellness Hub launch event – **DONE**
Anna Hill stated that today had been the third Wellness Hub and it was going from strength to strength with more visitors each week and increasing interest from service providers. The Donnington hub was launching which would mean additional advertising for the hubs.

ACTION: Anna to research if the library was eligible for any other funding stream's - **ONGOING**

ACTION: Anna to draw up a list of possible jobs and look into safeguarding regulations - **DONE**

ACTION: Cllr Holding to pass on details to Caroline and Anna for the Community Centre Forum - DONE

ACTION: Caroline to chase up the repairs for Lesley's storeroom after the leak - DONE

ACTION: Caroline to ask suppliers ref digital boards -DONE

ACTION: Anna would make contact with Sue and Helen and ensure they feel involved in the Peggie Harrison competition- DONE. Feedback from the ladies was that they were grateful for the additional support and look forward to the event early February.

57/25 Update from the Library:

Volunteers:

At the last meeting Anna provided a description of the potential Library Assistant Role.

Applicants must be 16+, agree to undertake an informal interview and a DBS check that WTC would cover the cost of if not already something in place via Fiona Moore at T & W.

ACTION: Anna to speak with Fiona Moore ref DBS checks

The events in the library are very well attended and positively received. The Christmas card and wreath making workshops were fully booked within days with attendees said how it was an opportunity to connect with others in the community. Cllr Davis attended, as he and Cllr Cook had given pride funding for the workshops, and agreed that the demand was there to repeat these events and expressed his thanks to Lesley and Amanda who ran them.

Anna confirmed the last Christmas event would take place on Monday 22nd December at 2pm and would be a family crafting day.

Cultural Room:

The Cultural room was almost at the stage of being 'hire ready'

Cllr Davis and Anna Hill had been in discussions with 'Model for Hero's' who have shown an interest in hiring the room.

Anna Hill confirmed that fob access could be limited / controlled to certain areas of the library allowing the use of the staff kitchen should it be required.

Storage was also requested and would need further discussion.

Members present all agreed that the cost to hire this room would be the same as the cost to hire Lesley's room and be controlled by 'blockbookings' with revenue feeding back into WTC.

ACTION: Anna Hill to work out total hire costs for Models for Hero's and send to Cllr Davis for application for pride funding.

ACTION: Caroline to advertise the Cultural Room is for hire in a few months

58/25 Digital Screens

Members took the three quotes to P & R but the request was unsuccessful at this time as deemed too expensive.

A more financially viable option needs to be found.

ACTION: Caroline to add to February's agenda when budgets have been set.



59/24 Round up of 2025 / Aims and Objectives for 2026

Members felt that since taking over ownership of the library back in April the committee had achieved many goals. The takeover had been smooth and with no impact to the public, WTC and Library staff were working well as a combined team, new events had been introduced, a new Facebook page set up, a new wellness hub launched, and a new hireable room created.

The takeover of the café was also having a positive effect.

2026 would see the library grow and expand as a community hub. Anna Hill to speak with the library team to establish what they would like to see happen in 2026 that maybe they could not implement previously.

It was suggested a public survey could be asked conducted in April 2026 to gather feedback on public opinion of the hub and possible future improvements.

A 'suggestion box' could also be made available.

ACTION: Anna Hill to speak with the library team to establish what they would like to see happen in 2026 that maybe they could not implement previously

ACTION: Anna Hill to draft a report detailing what used to happen in the library and what is happening now for reflection and for the use at the 2026 AGM.

60/24 Correspondence

To note the installation of the new self-service machine – all on track for 16th December.

61/24 Urgent matters (for information only)

N/A

62/24 To agree the date and time of the next meeting – January 20th 2026 at 6pm

ACTIONS:

ACTION: Anna to speak with Fiona Moore ref DBS checks

ACTION: Anna Hill to work out total hire costs for Models for hero's and send to Cllr Davis for application for pride funding.

ACTION: Caroline to advertise the Cultural Room is for hire in a few months

ACTION: Caroline to add to February's agenda when budgets have been set

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